

CORNER SALON

WEDDING HAIR AND MAKEUP CONTRACT

Dear Happy Couple:

Congratulations on your engagement! We are honored you chose Corner Salon to be a part of your special day. We require a few things in order to confirm your appointment date and time. Once the salons availability is confirmed for your wedding date. We require a signed contract in order to hold your date

INFORMATION:

WEDDING DATE: _____

BRIDE/GROOM'S NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

REFERRED BY: _____

ALTERNATE CONTACT (NAME AND PHONE): _____

HASHTAG NAME FOR WEDDING: # _____

(PLEASE BE SURE TO #CORNERSALON WHEN POSTING ANY HAIR PHOTOS)

WEDDING DAY INFORMATION:

FINISH TIME: (please allow time for driving, getting dressed, and photographs)

Wedding Location:

Number in Wedding Party Booked for Salon Services: _____

___ At Corner Salon 892 N. State St. Lockport IL. 60441

* In salon Mimosas? Yes _____ No _____ Muffins? Yes _____ No _____

___ On-site: _____

* A travel fee of \$150 per hour from the salon

Wedding Date: _____
(mm/dd/yr)

*For salon office use only.

Please contact salon to make your trial appointment (815)838-5737

WEDDING TRIAL SERVICES:

Bridal Services (Circle All That Apply): **Wedding Make-up** **Wedding Up-do** **Manicure** **Facial**

Date of trial Make-up: _____ Contact salon

Date of trial Up-do: _____ Contact salon

Date of trial facial: _____ Contact salon

NAME AND SERVICES REQUESTED:

BRIDE: _____

MOTHER(S): _____

BRIDESMAID(S):

JR.

BRIDESMAID(S): _____

FLOWER GIRL(S): (please list age)

OTHER: _____

Wedding Date: _____
(mm/dd/yr)

WEDDING CONTRACT INFORMATION

CONTRACT/FEE DETAILS:

- A signed contract is required for all weddings to secure desired wedding date.
- a **non-refundable** deposit is due the day of the trial. There will be a deposit fee of \$220 for hair services (with or without makeup). There will be a deposit fee of \$125 for makeup services only. The fee will be applied to the bride's services the day of the wedding. Deposits can be made by cash, check, zelle, or charge.
- Contracts must be received within a timely manner. If a contract is not received it is possible for another wedding to be booked on the desired date. Contracts can be emailed or dropped off to the salon.
- All contracts require a credit card to be kept on file in the event of a cancellation or breach of contract.
- A completed contract will confirm and commit the bride to pay in full two weeks prior to the wedding date. A 3% fee will be applied to all credit card purchases. We ask the bride to make the final payment to the salon.
- A 20% gratuity will be added to the service total.
- Any extensions for the bride/bridal party Must be brought in before the wedding date. Its important that the extensions are able to meet the needs of the desired style. A \$50 installation fee will be charged for any clip-in extension installations.

INITIAL: _____

TRIAL APPOINTMENTS:

- A trial appointment is recommended for the bride, but not required.
- **Hair Trial Fee: \$80 per 60 minutes**
- **Makeup Trial Fee: \$80 per 60 minutes**
- We recommend scheduling trial appointments **AT LEAST 2 Months** prior to the wedding day, if not sooner.
- Bride is responsible for scheduling all trial appointments.
- Trial appointments will take place at Corner Salon. 892 N. State Street Lockport IL. 60441

INITIAL: _____

WEDDING DAY LOGISTICS:

- To ensure completion of all services in the contracted amount of time, a schedule of services and times will be provided by Corner Salon.
- Bridal party **MUST** be present and on time. If bridal party is not on time or prepared, all services scheduled may not be completed in the time allotted. For all services scheduled and not completed, the credit card on file will be charged.
- The first scheduled appointment **MUST** be present and prepared to start at least 15 minutes before scheduled time.
- In the event a stylist/artist stands idle or is made to wait due to unpreparedness, a fee of \$50 (per every 30 minutes after final finish time) will be charged to the card on file.
- We require all up-style services (unless scheduled for a blowout or other service) to have hair **CLEAN** and **DRY** before appointment start time, in order to keep on schedule. Up-styles services **WILL NOT** allow time for blow drying wet hair. If such a case arises and time permits, a fee will apply to blow dry. If no time permits, the service will be forfeited and the charge for up-style will still apply.

Wedding Date: _____
(mm/dd/yr)

WEDDING DAY LOGISTICS CONT.:

- Button down, zippered, or loose fitting shirts are recommended to ensure hair stays intact when changing.
- Bridesmaids styling takes about the same time to ensure longevity.

INITIAL: _____

TRAVEL FEES:

- A travel fee of \$150 per hour from the salon and back will be charged for any wedding outside the salon.
- Bride is responsible for any parking fees the stylists/artists may encounter on wedding day at designated location.

INITIAL: _____

CANCELLATION POLICY:

- If you must cancel, a cancellation may be taken NO LATER than 2 months before contracted wedding date. In the event of a cancellation without a 2 month notice The bride will be responsible for **ALL** services listed on signed contract and card on file **WILL** be charged.

INITIAL: _____

I, _____ (print name) understand and agree to all the terms and conditions stated in the above contract. I grant my permission to Corner Salon to use any photos or names in any print, websites, social media, or marketing materials.

Credit Card info:

Credit Card # _____ EXP Date: _____

SCS# _____

I, _____ (print name) authorize Corner Salon to process my credit card on file, in the event of a cancellation less than 2 months before my contracted wedding date, and/or breach of contract. (idle time, running late, parking fees, etc.)

**please initial if you would like to use the card on file for your deposit.

INITIAL: _____

Bride signature: _____ Date: _____

Stylist signature: _____ Date: _____

please feel free to contact Corner Salon with any question you may have.

Corner Salon
Loretta Howard - Owner / Stylist
892 N. State St. Lockport IL. 60441
(815)838-5737
thecornersalon@gmail.com

* This section is to be completed by Corner Salon

Service Total: _____

3% Credit Card Fee: _____

Travel Fee: _____

Gratuuity 20% Fee: _____